

UH MĀNOA COLLEGES OF ARTS AND SCIENCES STUDENT ACADEMIC SERVICES Program Requirements for A&S Bachelor Degrees 2008 – 2009

Colleges of Arts and Sciences Student Academic Services (CASSAS)

Academic Advising

QLC 113

956-8755

www.advising.hawaii.edu/artsci

Come in for advising at least once a year and whenever you have questions. Advising can help you develop an educational plan, evaluate your academic progress, resolve issues, improve your academic performance, transition into a career or graduate school, and much more.

The CASSAS Advising Partnership

UHM students have an exceptional amount of freedom in crafting their own college experience, choosing from over one hundred academic fields, and fulfilling degree requirements using a wide range of course offerings. This freedom invites students to explore connections between fields, engage in co-curricular activities, and develop unique combinations of majors, minors, and certificates.

To meet the responsibility inherent in this freedom, students must be active partners in the advising process. This responsibility includes researching curricular and co-curricular opportunities, creating educational plans, and presenting those plans to an advisor.

Advisors do not make decisions for students. Rather, they discuss options, both supporting and challenging plans in order to encourage rigorous critical thinking, self-assessment, and in-depth reflection. Advisors also help students connect with the campus community and the broad array of resources throughout the UH system.

Student peer mentors, who work closely with advisors, enrich the advising dialogue and offer their own perspectives on students' educational choices.

This collaborative advising partnership provides students the opportunity to create a transformative college experience in which they discover their unique potential, imagine new goals, and are inspired to share their rich and diverse backgrounds with others.

A&S Majors and a Liberal Arts Education

www.advising.hawaii.edu/artsci under "Liberal Arts and Transferable Skills"

A liberal arts education offers:

- **A broad-based and integrated perspective on the world and human experiences, which draws upon knowledge across many disciplines.** A&S majors help develop your ability to explore controversial or competing ideas from different theoretical perspectives and provide breadth of knowledge and the ability to apply content material from different academic disciplines in different situations.
- **A better understanding of yourself.** A&S majors help you explore your identity within your culture and the broader society.
- **Societal, civic, and global knowledge.** A&S majors develop an understanding of life, the human condition, and the world in which you live; an awareness of the challenges facing society/humanity and an appreciation of the variety and complexity of circumstances and human responses to them in different places and times; and an understanding of the seriousness and difficulty of moral and ethical issues, and the necessity of examining them thoughtfully.
- **An independent and inquiring mind.** A&S majors sharpen your skills of inquiry, research, analysis, and communication, develop your ability to be a critical and thoughtful observer, and increase your capacity for reflective judgment.
- **A capacity and life-long desire for learning.** A&S majors instill the habit of questioning, rather than expecting only a set of answers.

Steps for Seniors Applying for Graduation

1. **Complete the five requirement areas for undergraduate degrees** as described in the following section, and remain in good academic standing (see UHM Graduation Requirements in the catalog).
2. **File for graduation one to two semesters in advance** by
 - completing a goldenrod Graduation Worksheet (Goldenrod Form) with your major advisor;
 - completing the worksheet included in this Program Requirements brochure;
 - completing a Verification of Academic Minor/Certificate form, if pursuing a minor or certificate;
 - submitting the forms to the A&S Student Academic Services office in QLC 113 while signing up for a GRAD Session; and
 - applying for graduation by attending a GRAD Session.
3. **Pay the UHM diploma fee** in order to receive a diploma and transcripts.

REQUIREMENTS FOR UNDERGRADUATE DEGREES FROM THE COLLEGES OF ARTS AND SCIENCES

A&S students must fulfill the following five requirement areas: UHM Core, UHM Graduation, A&S Degree, A&S College, and A&S Major.

UHM Core Requirements

A&S students must fulfill the UHM General Education Core, which consists of **Foundations** and **Diversification** requirements. The minimum course grade to fulfill Core requirements is a D (not D-). These requirements must be taken with a letter (A-F) grade option, unless the course is only offered with the CR/NC grade option. Some of the courses that fulfill these Core requirements may be double-dipped with other requirements. For a complete explanation of these requirements, see the General Education section in the 08-09 catalog.

Foundations Requirements*:	FW	Written Communication	(1 semester course)
	FS	Symbolic Reasoning	(1 semester course)
	FG (A / B / C)	Global & Multicultural Perspectives	(2 semester courses from different groups)
Diversification Requirements*:	DA / DH / DL	Arts / Humanities / Literature	(2 semester courses from different groups)
	DB	Biological Sciences	(1 semester course)
	DP	Physical Sciences	(1 semester course)
	DY	Science Laboratory	(1 semester course)
	DS	Social Sciences	(2 semester courses from different depts.)

* A combination of 1 credit courses that totals 3 credits will be considered the equivalent of a one semester course.

UHM Graduation Requirements

Students must fulfill UHM Graduation requirements, which consist of **Focus**, **Hawaiian or Second Language (HSL)**, **Credit Minimums**, and **Grade Point Average (GPA)** requirements. The minimum course grade to fulfill Focus and HSL requirements is a D (not D-). These requirements must be taken with a letter (A-F) grade option, unless the course is only offered with the CR/NC grade option. For a complete explanation of these requirements, see the General Education and Undergraduate Education sections in the 08-09 catalog.

Focus Focus designations include one Hawaiian, Asian, and Pacific Issues ('H'), one Contemporary Ethical Issues ('E'), one Oral Communication ('O'), and five Writing Intensive ('W'); transfer students can be prorated according to the following chart. The 'E', 'O', and two of the 'W' focus designations must be completed at the upper division level (300+). Courses used to fulfill Focus designations can double-dip with major, minor, certificate, Diversification, and Hawaiian/Second Language requirements.

Prorating Focus Requirements for Transfer Students*									
Non-UH System Transfer Student Number of credits accepted upon transfer					UH System Transfer Student Number of credits accepted upon transfer				
	H	E**	O**	W**		H	E**	O**	W**
0-36	1	1		5					
37-54	1	1		4	0-54	1	1	1	5
55-88	1	1	OR	3	55-88	1	1	OR	5
89+	1	0		2	89+	1	0		5

* Ka'ie'ie students are dual-enrolled and are therefore not prorated.

** The 'E', 'O', and at least two 'W' courses must be upper division (300 or 400 level).

Hawaiian/Second Language All students must complete Hawaiian or a second language through the intermediate level (202 or equivalent). Exception: BMus students concentrating in voice may fulfill the HSL requirement by completing the first year of study in two languages. This substitution must be approved by the department chair.

Credits Students must earn a minimum of 124 total applicable credits, of which at least 30 credits must be completed in residence at UHM. A maximum of 60 credits from non-UH system junior/community colleges can be applied towards the 124 credits. Students must complete their academic work and apply for a degree in a timely manner (see Excess Credit Policy in the catalog).

Grade Point Average (GPA) Students must earn at least a 2.0 GPA (C average) for all UHM registered credits and must not be on academic action (i.e., not on probation, suspension, dismissal). Some majors or programs have specific GPA requirements (see department's section in the printed or online Catalog).

A&S Degree Requirements

Courses used to fulfill these requirements can double-dip with UHM Core, UHM Graduation, and A&S Major requirements. Note: Certain science majors require a minimum course grade of C (not C-) in these courses.

Bachelor of Arts (BA), Bachelor of Fine Arts (BFA), Bachelor of Music (BMus), BA-Interdisciplinary Studies (BA-IS) – A&S students must complete one of the following:

MATH 100, 100A, 112, 140, 203, 215, 215A, 241, 241A, 251A; PHIL 110, 110A, 111, or 111A; BUS 250; ICS 141, 241; NREM 203.

Bachelor of Science (BS) – A&S students must complete all of the following:

Calculus I: MATH 215, 241, or 251A

Calculus II: MATH 216, 242, or 252A

Chemistry: CHEM 161-161L & 162-162L or 171-171L or 181A-181L

Physics: PHYS 151-151L & 152-152L or 170-170L & 272-272L

A&S College Requirements

Students gain a broad exposure to the liberal arts by earning a minimum number of credits from liberal arts courses and developing facility in liberal arts disciplines. A&S students have the option of choosing Breadth, Depth, or an A&S degree that demands expertise in performance or further specialization in a discipline.

Curricular Options – Complete **one** of the following three options:

- 1. Breadth:** Complete at least 3 additional credits from each of the four A&S Colleges (see p. 4: College of Arts and Humanities, College of Languages, Linguistics, and Literature, College of Natural Sciences, College of Social Sciences). You may not use any of the 12 credits to fulfill your UHM Foundations, Diversification, or Hawaiian/Second Language requirements. These courses may fulfill Focus requirements. You may count up to 3 of the 12 credits toward your Major requirements. Credits from MATH 103, 104, and 135 do not satisfy the Natural Sciences Breadth requirement, but they can be applied to the minimum 124 total credits for graduation. The minimum course grade to fulfill the Breadth requirement is a D (not D-). These requirements must be taken with a letter (A-F) grade option, unless the course is only offered with the CR/NC grade option.
- 2. Depth:** Complete an A&S minor or certificate in a subject other than the major, or complete a second A&S major (see p. 4). Courses for a minor or certificate can double-dip *only* with Focus. The minimum course grade to fulfill the Depth requirement is a C (not C-). These requirements must be taken with a letter (A-F) grade option, unless the course is only offered with the CR/NC grade option. Minors, certificates and majors often have minimum GPA requirements (see each department's section in the printed or online Catalog).
- 3. Performance/Further Specialization in Discipline:** Complete by fulfilling the requirements of one of the following A&S degrees: BFA, BMus, or BS.

Note: The BA-Interdisciplinary Studies degree, a cross-disciplinary college degree, is exempt from the Curricular options.

Credit Minimums *

From A&S disciplines (see p. 4): 104

At the non-introductory (NI) level 60

NI credits are from UHM courses at the 300 level and above, or 200 level with an explicitly stated college-level course prerequisite (transfer credits are subject to evaluation). *NOTE: English literature courses numbered 250 through 257 have a course prerequisite but are considered INTRODUCTORY courses and DO NOT fulfill this non-introductory credit requirement.*

Restrictions to the 124 Total Applicable Credits *

A&S students can take as many credits in these areas as they would like, but only credits up to the following maximums apply to the total 124 credits needed for graduation:

Practicum courses: 12

Directed reading and research (X99) courses: 9

KLS activity courses: 8

*Credits from repeated or backtracked courses do not apply to credit counts. See the catalog for policies pertaining to these credits.

A&S Major Requirements

All A&S students must complete a major; major requirements are explained in each department's section in the printed or online Catalog, and on the departments' websites. The minimum course grade to fulfill major requirements is a C (not C-). These requirements must be taken with a letter (A-F) grade option, unless the course is only offered with the CR/NC grade option.

A&S students should meet regularly with both their major advisor at their respective department office and with an A&S college advisor in the Student Academic Services office (QLC 113).

Arts & Sciences Colleges, Departments, & Disciplines													
	Bach. Deg.	Min.	Cer.	Phone : 956-		Bach. Deg.	Min.	Cer.	Phone : 956-				
ARTS & HUMANITIES (AH), COLLEGE of					LANGUAGES, LINGUISTICS, & LITERATURE (LLL), COLLEGE of								
American Studies (AMST)	BA	•		8570	East Asian Lang. & Lit. (EALL)				8940				
Art & Art History (ART)	BA, BFA	•		8251	Chinese (CHN)	BA	•	•					
Dance (DNCE)	BA	•		7677	Japanese (JPN)	BA	•	•					
Dance Theater (DNCE)	BFA				Korean (KOR)	BA	•	•					
History (HIST)	BA	•		8486	English (ENG)	BA	•		7619				
Music (MUS)	BA, BMus, BEd	•	•	7756	Professional Writing			•					
Philosophy (PHIL)	BA	•		8649	English Language Institute (ELI)				8479				
Religion (REL)	BA	•		8299	Indo-Pacific Lang. & Lit. (IP)				8672				
Speech (SP)	BA	•		8202	Arabic (ARAB)								
Theater (THEA)	BA	•		7677	Burmese (BURM)			•					
NATURAL SCIENCES (NS), COLLEGE of					Cambodian (CAM)								
Astronomy (ASTR)				8312	Chamorro (CHAM)								
Biology (BIOL)	BA, BS	•		8303	Filipino (FIL)			•					
Marine Biology	BS				Filipino Lang. & Culture		•						
Marine Option Program			•	8433	Hindi (HNDI)	BA:IS*		•					
Botany (BOT)	BA, BS	•		8369	Ilokano (ILO)			•					
Ethnobotany	BS				Ilokano Lang. & Culture		•						
Chemistry (CHEM)	BA, BS	•		7480	Indo-Pacific			•					
Info. & Comp. Sciences (ICS)	BA			7420	Indonesian (IND)	BA:IS*		•					
Computer Science	BS	•			Lao (LAO)								
Library & Info. Sciences (LIS)				7321	Maori (MAO)								
Mathematics (MATH)	BA, BS	•		4680	Pali (PALI)								
Microbiology (MICR)	BA, BS	•		8553	Philippine Lang. & Lit.	BA							
Physics (PHYS)	BA, BS	•		7087	Prakrit (PRAK)								
Zoology (ZOO)	BA, BS	•		8617	Samoan (SAM)	BA:IS*		•					
SOCIAL SCIENCES (SS), College of					Sanskrit (SNSK)								
Anthropology (ANTH)	BA	•		8415	Tahitian (TAHT)			•					
Communication (COM)	BA			8715	Thai (THAI)	BA:IS*		•					
Economics (ECON)	BA	•		8496	Tibetan (TIB)								
Ethnic Studies (ES)	BA		•	8086	Tongan (TONG)								
Geography (GEOG)	BA	•		8465	Vietnamese (VIET)	BA:IS*		•					
Journalism (JOUR)	BA			8881	Interpret. & Trans. Studies (TI)				6233				
Peace Studies (PACE)	BA:IS*		•	4237	Lang. & Lit. of Europe & America				8520				
Political Science (POLS)	BA	•		8357	(LLEA)								
Hum. Res./Org. Mgt.**			•		Classics	BA		•					
Law & Society			•		French (FR)	BA		•					
Political Economy**			•		German (GER)	BA		•					
Social Sciences & Health**			•		Greek (GRK)								
Population Studies (PPST)				7693	Hebrew (HEB)								
Psychology (PSY)	BA			8414	Italian (ITAL)								
Public Administration (PUBA)				8260	Latin (LATN)								
Social Sciences (SOCS)				6570	Latin America & Iberian Studies			•					
Sociology (SOC)	BA	•		7693	Portuguese (PORT)								
Urban & Reg. Plan. (PLAN)				7381	Russian (RUS)	BA		•					
Women's Studies (WS)	BA		•	7464	Russian Area Studies			•	4167				
OTHER					Spanish (SPAN)								
Acad. for Creat. Media (ACM)	BA:IS*			7736	Linguistics (LING)	BA:IS*		•	8602				
Arts & Sciences (CAS)				6460	Human Language & Computers			•					
Environmental Studies	BA:IS*		•	7361	Language Acquisition			•					
Interdisciplinary Studies (IS)	BA:IS*			7297	Language & Cognition			•					
*For bachelor degrees in these disciplines, also contact Interdisciplinary Studies (IS) 956-7297 **These certificates are also offered by Economics & Sociology.					Languages of Hawaii & Pacific								
					Second Language Studies (SLS)					BA:IS*			8610
					English as a Second Language					BA:IS*			
					Pidgin & Creole Studies								

**UHM Colleges of Arts and Sciences Student Academic Services
Program Requirements for A&S Bachelor Degrees 2008 - 2009: Worksheet**

(This worksheet is only a summary of the requirements. Please see the A&S Program Requirements brochure for complete information.)

UHM Core Requirements	
Foundations	
FW	_____
FS	_____*
FG (A / B / C)	_____
FG (A / B / C)	_____
Diversification	
DA / DH / DL	_____
DA / DH / DL	_____
DB	_____
DP	_____*
DY	_____*
DS	_____
DS	_____
* Degree requirement courses can also fulfill these.	

UHM Graduation Requirements	
Focus	
H	_____
E (300+)	_____
O (300+)	_____
W	_____
W	_____
W	_____
W (300+)	_____
W (300+)	_____
Hawaiian/Second Language - 202 equivalent or higher	
_____	_____
_____	_____
_____	_____
Credit Minimums	
124 total applicable**	
30 in residence at UHM	
Max of 60 cr from non-UH system junior/community colleges	
Grade Point Average	
2.0 cumulative or higher	
Good academic standing	

A&S Degree Requirements	
Certain science majors require C (not C-) or better in these courses.	
BA / BFA / BMus - Circle one of the following courses.	
MATH 100, 100A, 112, 140, 203, 215, 215A, 241, 241A, 251A PHIL 110, 110A, 111, 111A BUS 250, ICS 141, NREM 203 (These courses can also be used to fulfill FS.)	
BS - Circle all courses completed.	
Math:	• Calculus I: one of MATH 215, 241, or 251A • Calculus II: one of MATH 216, 242, or 252A (MATH 215 and 241 can also be used to fulfill FS.)
Chemistry:	• CHEM 161-161L and 162-162L or 171-171L or 181A-181L
Physics:	• PHYS 151-151L and 152-152L or 170-170L and 272-272L (These courses can also be used to fulfill DP and DY.)

A&S College Requirements	
Curric. Options - Complete at least one of three options.	
1. Breadth - See list of A&S colleges/depts.	
AH	_____
LLL	_____
NS	_____
SS	_____
2. Depth - See list of A&S colleges/depts.	
Minor	_____
Certificate	_____
2nd A&S major	_____
3. Performance/Further specialization - Circle one.	
BFA / BMus / BS	
Credit Minimums	
104 from A&S disciplines - See list of A&S colleges colleges/departments	
60 non-introductory (NI)	
** Restrictions to the 124 Total Applicable Credits	
8 KLS activity	
9 Directed Reading/Research (X99)	
12 Practicum/Internship	

Credits from repeated or backtracked courses do not apply to credit counts.

A&S Major Requirements

Meet regularly with your department's undergraduate advisor to ensure you are on track with your major requirements, which include courses, a minimum number of credits, and grade or GPA minimums.

Resources and References

Admissions Office	QLC 001	956-8975	www.hawaii.edu/admrec
Articulation Website			manoa.hawaii.edu/ovcaa/academics/articulation
Career Development and Student Employment	QLC 212	956-7007	www.hawaii.edu/sece
Cashiers Office	QLC 105	956-7554	
Catalog Online			www.catalog.hawaii.edu
Children's Center (UHMCC)	2320 Dole St.	956-7963	www.hawaii.edu/childrenscenter
Civil Rights Counselor	QLC 210	956-4431	
Co-Curricular Activities, Programs, and Services	CC 208	956-8178	www.hawaii.edu/caps
Counseling and Student Development Center	QLC 312	956-7927	www2.hawaii.edu/~csdc
Dean of Students (Vice-Chancellor for Students)	QLC 409	956-3290	
Financial Aid Services	QLC 112	956-7251	www.hawaii.edu/fas
Freshman Programs (ACE, Freshman Seminars)	Sinclair	956-8626	www.advising.hawaii.edu/artsci/ace
Gender Equity Counselor	QLC 210	956-9977	www.hawaii.edu/osa/Gender_Equity
General Education Office	Bilger 104	956-6660	www.hawaii.edu/gened
Graduate Division	Spalding 354	956-8544	www.hawaii.edu/graduate
Health and Law Advising Center	QLC 101	956-4045	www.advising.hawaii.edu/artsci/pac
Honors Program	Sinclair 504	956-8391	www.honors.hawaii.edu
Housing	Johnson A	956-8177	www.housing.hawaii.edu
International Student Services	QLC 206	956-8354	www.hawaii.edu/issmanoa
Kokua: Disability Access Services	QLC 013	956-7511	www.hawaii.edu/kokua
Kua'ana Student Services	QLC 207	956-2644	www.hawaii.edu/kuaana
Learning Assistance Center	QLC 306	956-6114	www.manoa.hawaii.edu/learning
Lesbian, Gay, Bisexual, Transgender Student Services	QLC 211	956-8059	www2.hawaii.edu/~lgbtq
Mānoa Advising Center	QLC 101	956-7273	www.advising.hawaii.edu/artsci/fyac
Multicultural Student Services	QLC 309	956-7348	omss.ssc.hawaii.edu
National Student Exchange	QLC 206	956-6772	www2.hawaii.edu/~nse
New Student Programs	CC 208	956-3667	www.hawaii.edu/nso
Ombuds Office	Krauss 22	956-3391	manoa.hawaii.edu/ombuds
Outreach College	Krauss 101	956-7221	www.outreach.hawaii.edu
Parking	QLC 014	956-8899	www.hawaii.edu/parking
Professions Advising Center	QLC 101	956-4045	www.advising.hawaii.edu/artsci/pac/
Records	QLC 010	956-8010	www.hawaii.edu/admrec
Service Learning	QLC 209	956-4641	www.hawaii.edu/servicelearning
Student Athlete Academic Services	Nagatani	956-6580	www.advising.hawaii.edu/saas/desktop.htm
Student Equity, Excellence, and Diversity (SEED)	QLC 413	956-4642	www.hawaii.edu/diversity
Student Health Services (Univ. Health Services Mānoa)	UHSM	956-8965	www.hawaii.edu/shs
Student Success Center	Sinclair	956-8308	gohere.manoa.hawaii.edu
Student Support Services	EQ 31A	956-8402	www.sss.hawaii.edu
Study Abroad	Moore 115	956-5143	www.studyabroad.hawaii.edu
Transfer Credit Search			www.hawaii.edu/transferdatabase
Veterans Affairs	QLC 010	956-7737	www.hawaii.edu/admrec/veteran.html
Women's Center	QLC 211	956-8059	www.hawaii.edu/womenscenter
Writing Workshop	Kuy 415	956-7619	www.english.hawaii.edu/workshop

Notes